

# REGULAR MEETING OF THE UCPEA EXECUTIVE BOARD

Minutes – Thursday, November 29, 2007

**Present** – Kevin Fahey, Kathy Fischer, Steve Grigoreas, Pete Morenus, Chuck Morrell, Angela Rola, Kathy Sanner, Rich Veilleux and Cara Workman.

**Guests** - Peggy Beckett-Rinker, Diane Matta, Tina Glidden and Bob Cerritelli

1. **Call to Order** - the meeting was called to order by President Fahey at 12:03 pm
2. **Acceptance of Minutes of November 8, 2007** - The motion to accept the minutes of November 8, 2007 was made by Morrell and seconded by Morenus. Sanner and Veilleux abstained. Motion carried.
3. **Additions to Agenda** – Investment strategy
4. **Old Business:**
  1. Assistant Director Search – went out yesterday and have received 4 applications. On website and mailing. Sanner, Fahey and Beckett-Rinker will evaluate the applications and conduct initial interviews. Finalists will be brought to the Board for collective decision.
5. **New Business:**
  1. UPCEA Website – close to complete. Veilleux will distribute the link to EB tomorrow.
  2. Legislative Luncheon - Grigoreas reported he will do a welcome, acknowledge legislators. Don Williams will introduce Courtney. Joe Courtney will speak early – 11:30 - for about 20 minutes plus Q&A and will leave. Denise Merrill to introduce Susan Bysiewicz (if she is available to attend) will give a short talk. Will be held 1/28/08 from 11:30 – 1 in the SU Ballroom. Fahey suggested to send save the date to legislators.
  3. Holiday Gatherings – Storrs will be 12/19. List of regional campus dates was distributed. Executive Board will have holiday gathering on 12/20 at 4 pm. Location TBD. There will be a legislative reception with President Hogan on 12/6 from 4 – 6 at the Lodewick Visitor's Center.
  4. Investment Strategy – Morrell reported that the budget committee met and discussed better ways to manage accounts. Distributed report of accounts and balances, including recommendation for redistribution. Morrell made motion to accept recommendations of budget committee. Sanner seconded. No discussion. Motion carried.
6. **Reports:**
  1. President's Report –

- Review list of Management Exempt positions for next meeting.
  - NCAA Compliance Acknowledgement – review for any potential conflicts.
  - Agency fee letters go out Friday.
  - We are not sending anyone to the Healthcare Conference.
  - Fahey received call from Monroe checking in and asked if we had any questions or concerns.
2. Executive Director and Staff Reports –
- Reported on current open cases.
  - New part time employee, Milanne Glidden, starts Monday, daily 10-2.
3. Officers' Reports –
- Sanner – comp time report from Hood indicating lower balances. This is likely due to time expiring. Will look into further. Austin Scholarship – reviewed form and ready to go online.
  - Grigoreas – No report.
  - Morrell – Distributed treasurer's report.
  - Rola – No report.
  - Workman – No report.
  - Veilleux – *Wire* is coming out and the website is almost done, which includes poll question and news updates. Will take ideas for this.
  - Morenus – Reps meeting next week – Morrell will attend to answer questions. Grigoreas will discuss legislative items.
  - Fischer – No report.

**7. Good and Welfare – N/A**

**8. Adjournment – at 1:15 pm.**

**Next Executive Board meeting on December,6 2007 – SU 312**

Respectfully submitted, 11/29/07  
 Kathy Fischer  
 Recording Secretary